

# Temporary Wire Limit Increase Policy Exception Form

**IMPORTANT:** Exceptions to send an Ongoing Wire Transfer over the current approved wire limit must be signed by an Authorized Signer. Wire increase limit is temporary and valid only for the effective date only.

\_\_\_\_\_  
Credit Union/Company/Department Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Requestor's Name

\_\_\_\_\_  
Requestor's Title

\_\_\_\_\_  
Requestor's Phone

\_\_\_\_\_  
Requestor's Email

\_\_\_\_\_  
Wire Limit Increase Effective Date

## TEMPORARY LIMIT INCREASE (COMPLETE ALL SECTIONS BELOW)

User's Name	Non-Repetitive Dollar Limit	Repetitive Dollar Limit	Daily Dollar Limit	Initiator	Approver	Email Address

Comments:

## AUTHORIZED SIGNATURE

\_\_\_\_\_  
Authorized Signer's Name\*                      Authorized Signer's Title                      Signature                      Date

\* Signed form must be emailed by an Authorized Signer as designated in the Policy Designation of Signing Authority for Wire Transfers.

**EMAIL COMPLETED FORM TO: [WireServices@ncb.coop](mailto:WireServices@ncb.coop)**

## INTERNAL DEPARTMENT BANK USE ONLY \*\*Treasury Department Manager's Approval Required for Internal Users Wire Limit Changes

\_\_\_\_\_  
Treasury Department Approval Authorized Name                      Treasury Department Approval Authorized Signature                      Date Approved

### WIRE TRANSFER DEPARTMENT:

\_\_\_\_\_  
Current Limit Initiator                      Current Limit Approver

\_\_\_\_\_  
Temporary Limit Increase Change Performed By                      Date                      Temporary Limit Increase Verify Performed By                      Date

\_\_\_\_\_  
Permanent Limit Change Performed By                      Date                      Permanent Increase Verify Performed By                      Date